



2023-24 REGISTRATION INFORMATION

Attached is the registration form for the 2023-24 school year. Please read, fill it out, and return it to the school office as soon as possible. All forms must be completed and registration fees paid before your child can be registered. Class spaces will be filled on a first come, first served basis. All currently enrolled students are guaranteed a space *if the registration form is returned by January 6, 2023*. Please let us know about any family siblings planning to attend.

Your form MUST be returned by Friday, January 6, 2023 to guarantee your placement.

The incoming forms will be date and time stamped upon receipt in the office. If the forms are not returned by this date, please come into the office to register your child. Remember, registration opens to Church (Jan 8) and outside families (Jan 10), so spots will fill quickly. Registration and activity fees are due each year.

Registration fees are due annually. Fees for the 2023-2024 school year will remain \$120 for the first child and \$80 for the second.

Activity Fee is a non-refundable fee of \$75.00 due annually. Payment is due with the first payment of the year or the May payment.

MONTHLY TUITION RATES FOR THE 2023-24 SCHOOL YEAR:

2-Day class for Twos (9am - 12pm)	\$260	Morning program + afternoons until 4pm:
3-Day class for Twos or Threes (9am - 12pm)	\$350	5-Day AM + 2-Day PM – \$825
5-Day class for Twos or Threes (9am - 12pm)	\$550	5-Day AM + 3-Day PM – \$995
5-Day class for PreK (9am-12pm)	\$550	5-Day AM + 5-Day PM – \$1150
5-Day Kindergarten classes – (9am - 2pm)	\$795	

**Five percent sibling discount will apply.*

PROGRAM OPTIONS

KINDERGARTEN New this year, our very successful Kindergarten program has been extended until 2pm. This class has one head teacher plus an assistant teacher and has a maximum of 15 students. Our program has a proven record of ensuring students are academically ready to enter either a full day Kindergarten program or first grade.

JUNIOR KINDERGARTEN (JK) An *afternoon* class until 4pm, JK serves as a bridge for the older Pre-K or younger Kindergarten student. It has more academic structuring than our Pre-K classes, while still recognizing the importance of play and socialization.

PLAY EACH DAY (PED) An afternoon option for our two- and three-year-old students ending at 4pm, 'Play Each Day' includes plenty of play time, nap time (by request) and age-appropriate activities designed to create a full day program for our younger students.

QUESTIONS? Please contact Gennifer Difilippo at 703-765-6699 or stlukesdayschoolVA@gmail.com, or stop by the office.

St. Luke's Day School - 2023-24 Registration Packet

TUITION AGREEMENT

FOR OFFICE USE ONLY
Registration Fee Paid: Cash Check Credit/QB
Cash
Credit/QB
Check #
Date Paid:

Proof of identity:	
VA Health Form:	
Affiliation	
Current Student	New Student
Alumni Family	Church Family

Child's name _____ / _____ / _____
FIRST MIDDLE LAST

Child's gender _____ Date of Birth _____ / _____ / _____ Child's exact age on Sept. 30, 2023: _____ / _____
M / F month day year years mos.

Street address _____ City _____ State _____ Zip code _____

Parent 1	Parent 2:
Name:	Name:
Cell phone:	Cell phone:
Email:	Email:

School Program Desired (9am – 12pm*) *Kindergarten until 2pm			
Kindergarten (5 yrs)	<input type="checkbox"/>	Pre-K (4 yrs)	<input type="checkbox"/>
Threes Class: 5 days	<input type="checkbox"/>	3 days	<input type="checkbox"/>
Twos Class: 5 days	<input type="checkbox"/>	3 days	<input type="checkbox"/>
		2 days	<input type="checkbox"/>
Optional Afternoon Programming (12pm* – 4pm) *Kindergarteners join at 2pm			
JK (ages 4 & 5): 5 days	<input type="checkbox"/>	3 days	<input type="checkbox"/>
PED (ages 2 & 3): 5 days	<input type="checkbox"/>	3 days	<input type="checkbox"/>
		2 days	<input type="checkbox"/>

Payments:
 I understand that a non-refundable registration fee of \$120 is required with this registration packet (\$80 for each additional child.)
 I would be interested in receiving information about potential financial aid/scholarship opportunities (not guaranteed.)

Tuition payments are made in nine monthly installments. Payment #1 and a non-refundable activity fee of \$75 are due on May 15, 2023. Payment #2 is due on September 1, 2023 and thereafter payment is due on the first day of the month. Failure to keep tuition account current will result in suspension of the student until payment is received. If a child is withdrawn in writing prior to June 30, 2023, the first tuition payment will be refunded. All registrations received after June 30, 2023 will be required to submit a non-refundable registration fee and non-refundable first tuition payment in order to reserve your space. I understand that if for any reason my child is withdrawn during the school year, I understand that a 30-day written notice must be given to the Day School Director. Without such notice, the next scheduled tuition payment will be due. No adjustments will be made for absences, vacations, or weather-related school closings or health emergencies.

I hereby agree to comply with the rules and policies of St. Luke's Day School regarding tuition payments as specified in this agreement

Parent/Guardian Signature _____ Date _____